

**MINUTES OF THE ROSELLE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
APRIL 16, 2026**

CALL TO ORDER

President Baumgart called the meeting to order at 7:32 p.m.

PRESENT

Six (6) Trustees were present at the start of the meeting: President, Len Baumgart; Treasurer, Christina Dabrowski; Secretary, Monika Nasiadka; Trustee, Terrell Barnes; Trustee, Ashley Cook; and Trustee Barbara Murray

Staff present were: Executive Director, Samantha Johnson; Business and Operations Manager, Karen Delgadillo; Adult & Teen Services Manager, Maureen Garzaro; and Access Services Manager, John Rimer.

ABSENT

One (1) Trustee was absent: Vice President, Michael Harrington

BUILDING AND PLANNING COMMITTEE

a. Construction Project Update

Executive Director Johnson provided an update on the new library project starting timeline. The following topics were discussed:

1. Permitting is nearly complete. Once the permit is received, SMC will provide up to two weeks' notice for contractors, and they will start thereafter.
2. Fencing will be installed around the construction area so tree protection/restoration and removal can begin.
3. An updated work order was submitted by ComEd for the relocation of the light pole work.
4. Executive Director Johnson will coordinate a kickoff meeting with the Time Capsule subcommittee to start planning for the items to be incorporated.

i. Groundbreaking Ceremony

Executive Director Johnson shared with the Trustees that the Groundbreaking Ceremony is anticipated to debut on May 1, in the late afternoon.

b. May Chamber Event Hosting

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Executive Director Johnson and the Trustees continued planning for the upcoming Chamber of Commerce event the Library is hosting in May.

POLICY COMMITTEE

a. Meeting Spaces Policy Continued

Executive Director Johnson continued discussions with the Trustees related to the prohibition of outside groups fundraising in Library meeting spaces. The consensus and recommendation from the Trustees were to continue to prohibit commercial/fundraising activities by outside groups requesting the use of Library spaces, as currently written in the policy.

b. Policy Review Continued: Collection and Lending Policies

Executive Director Johnson presented the next set of drafted policy updates related to Collection and Lending Policies. There were no questions from the Trustees.

BUDGET AND FINANCE COMMITTEE

a. Budget Planning 2026-2027

Executive Director Johnson presented the second draft of the operating budget for the upcoming 2026-2027 fiscal year. There were no questions from the Trustees.

b. Investment Report

Executive Director Johnson presented the first quarter of 2026 report summarizing all investments and performance.

PERSONNEL & SALARY COMMITTEE

b. Executive Director Evaluation Process

Executive Director reviewed last year's timeline and process for her annual evaluation and will share the form template with the Trustees.

EXECUTIVE DIRECTOR COMMENTS

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Executive Director Johnson shared the quarterly strategic plan update with the Trustees. Executive Director Johnson also reminded the Trustees of the upcoming Volunteer Appreciation Luncheon on April 18th.

CITIZEN COMMENTS/QUESTIONS

There were no questions.

ADJOURNMENT

The meeting was adjourned at 8:22 p.m.

/s/ Ashley Cook Secretary Pro Tem

Minutes Approved: Secretary

5/21/26

Date